**Subject line: It’s time for open enrollment**

*Get the most health from your health plan with these useful tips.*

**Have You Signed Up for Your Benefits?**

Open enrollment is your once-a-year opportunity to sign up for benefits, including your employer-sponsored health insurance.

Protect your health and your finances with the right coverage. Take some time now to review your options and choose the benefits that work best for you.

Unless you have a big change in your life such as getting married or having a child, open enrollment is your only chance this year to sign up for health insurance. Don’t miss it!

<*In the “A note from your employer section” below, you can promote open enrollment dates, information sessions, and other details related to your process. If you don’t want to add these details, please delete the bold text below before sending the email.*>  
**A note from your employer**